

**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO. 26/1980**

**REFERENCE NO. PS: 18/2/2II**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT: Principle to be applied for  
Promotion/Reclassification of officers/employees.**

DATE: 17<sup>th</sup> October, 1980.

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The prescriptions of my Circular No. 21/1978 which are reproduced hereunder are also applicable during 1979, 1980, and until a new directive is issued:-

<u>Promotion/Reclassification falling within the limits of the undermentioned Salary Ranges</u>	<u>Commencing Salary Payable date of Promotion/Reclassification</u>
A2 – A3	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum of the position to which he/she is promoted/reclassified or \$11.00, whichever is the greater.
A4 – A8	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum of the position to which he/she is promoted/reclassified or \$12.00, whichever is the greater.
A9 – A15	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum (or adjusted commencing salary) of the position to which he/she is promoted/reclassified or \$16.00, whichever is the greater.
A16 – A17	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum (or adjusted commencing salary) of the position to which he/she is promoted/reclassified or \$20.00, whichever is the greater.
A18 – A22	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum (or adjusted commencing salary) of the

	position to which he/she is promoted/reclassified or \$28.00, whichever is the greater.
A23 – A26	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum (or adjusted commencing salary) of the position to which he/she is promoted/reclassified or \$30.00, whichever is the greater.
A27 – A28	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> either the difference between this amount and the adjusted minimum (or adjusted commencing salary) of the position to which he/she is promoted/reclassified or \$35.00, whichever is the greater.
A29 – A40	The substantive adjusted salary of the employee on the date of promotion/reclassification <u>plus</u> the difference between this amount and the <u>fixed</u> salary (adjusted in the case of salary range A29) of the position to which he/she is promoted/reclassified.

2. Salaries Clerks and Personnel Officers in your Ministry/Department are required to seek the advice of officers in the Personnel Division (Wages and Salaries Section) of the Public Service Ministry in all cases of doubt.
3. Please note that the fixed salaries on range A30 – A40 were adjusted with effect from 1<sup>st</sup> January, 1980.

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A. R. Brutus,  
for Permanent Secretary.